




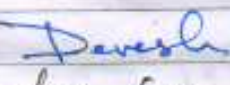

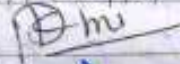




Date of Meeting → 04/08/17

A meeting of IQAC was held under the Chairmanship of Dr. Bhawna Sharma on 4/8/17 at 2:00 noon in Principal room. Wherein following members were Present.

1. Dr. Bhawna Sharma 
2. Mr. Vivek Trivedi (Coordinator) 
3. Dr. Manju Agnihotri 
4. Mr. Shivsharan 
5. Dr. Sandeep Tripathi 
6. Dr. Devesh Dwivedi 
7. Sri Gyanendra Kushwaha (in) 
8. Sri Sitaram 
9. Dr. P.K. Mishra 
10. Sri Arvind Mishra 

At the outset, the chairman extended hearty welcome to all and thereafter directed the coordinator to conduct the proceedings as per agenda.

Agenda 1 :- The minutes of last meeting were read and confirmed.

Agenda 2 :- Proceedings of curriculum advisory committee were read and confirmed.

Agenda 3 :- It was resolved that and passed unanimously that time-table on various faculties should be followed properly for regular classes.

Agenda 4 :- It was informed by the Chairman that the induction programme of teacher education faculty is going to be held on 08/08/2017 & 09/08/2017 at which Dr. Sandeep Tripathi proposed that the induction programme of all the faculties should be combined.

At last it was passed by the committee that the induction programme date of B.Ed faculty should not be changed and it will be held on 08 & 09 Aug 2017.

Agenda 5 :- The chairman proposed that the teachers should be motivated for the orientation and refresher programmes.

So they can improve their teaching quality. It was passed with all the members of TBAC.

Meeting concluded at 3:00 P.M. with vote of thanks by the chairman.


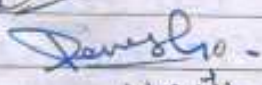



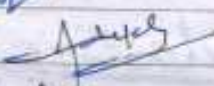


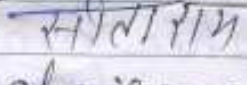


Dr. Bhawna Sharma  
(Chairperson)

Date of Meeting 25/09/2017

A meeting of IQAC was held under the chairmanship of Dr. Bhawna Sharma on 25/09/2017 at 1:00 noon in Principal Room.

Wherein the following members were present:

1. Dr. Bhawna Sharma 
2. Dr. Divesh Dwivedi 
3. Dr. Manju Agnihotri 
4. Mr. Shivsharan
5. Dr. Sandeep Tripathi 
6. Mr. Arvind Mishra 
7. Mr. Ashutosh Shukla 
8. Mr. Gyanendra Kushwaha 
9. Mr. Puneet Dwivedi 
10. Sri Sita Ram 

At the outset the chairman extended hearty welcome to all thereafter directed the coordinator to conduct the proceedings as per agenda.

Agenda 1 :- The minutes of last meeting were read and confirmed.

Agenda 2 :- Coordinator H. Virek Trivedi

that as per UGC guidelines IQAC committee should be revised and a new coordinator should be elected. At which after the discussion with all the members Dr. Divesh Dwivedi was nominated as a coordinator of IQAC.

Some senior faculty

members, Dr. Jaykishor (B. Ed), Shri Shiv-Sharan (B. Ed) Mrs. Poonam Umrao (B. Ed) Arvind Mishra (D. Ed. Ed) Ashutosh Shukla (D. Ed. Ed), Dr. Sandeep Tripathi (B. A.) Mr. Puneet Dwivedi (B. CA) Mr. Amit Srivastav (Librarian) Mr. K. B. Agnihotri (Non teaching representative) are elected in the new IQAC Committee

Agenda 3 1. Chairman informed that the grading for teacher education deptt. is going to be held in Feb 2010. So all the preparations should be started and cooperation from every faculty members is needed.

Agenda 4 1. Chairman informed that to new ammendment in staff service conditions are done. Which are as following -

(i) Statutory provision for self finance institute. If applicable will be followed by our Institution as per guidelines of UGC for self finance institutions.

(ii) In case of any one or more than one proved misconduct by any employee or faculty member. Management may terminate the contract, reduce salary, defer the payment of salary for not more than one month or may give warning.

In every case employee would be given the privilege of natural justice.

In exceptional case management may suspend any employee pending inquiry in to delegations but the process of such inquiry must be completed within a reasonable period and inquiry must be fair transparent and free from colorable exercise of powers. However in the absence of any procedure/regulation prescribed by central Govt/State Govt/UGC, being self finance institution to engaged Inquiry officer and prosecution officer is a right of management to select and engaged both internally and externally. Suspension on pending inquiry does not amount to punishment.

At this all the members appreciate these amendments.

Agenda 5 - Chairman asked Dr. Sandip Tripathi for yoga and Sports time in time-table and to follow them regularly.

Agenda 6 - Chairman informed that incentive committee of management are trying to increase salary from next month probably. At which all the members appreciated this decision.

Agenda 7 - Coordinator informed the new action plan from year 2017-2018 for implement by IQAC.

All the members read the action Plan and the action plans for 2017-2018 were passed unanimously.

### Agenda 8 :-

It was proposed as under:-

- (a) To get one seminar sponsored from NAAC.
- (b) Institution should implement all recommendations of Peers Team.
- (c) Competent academicians should be engaged for conducting academic audit.
- (d) Faculty members should be encouraged for their professional development.



Dr. Bhawna Sharma

(Chairperson)

Date of Meeting - 23-2-2018

A meeting of IQAC has been organised today on 23-2-2018 in the principal room at 2:00 PM. under the Chairmanship of Dr. Bhawna Sharma. Following were present in the meeting:

- ① Dr. Bhawna Sharma
- ② Dr. Devesh Dwivedi
- ③ Dr. Manju Agnihotri
- ④ Mr. Shiv Sharan
- ⑤ Dr. Sandeep Tripathi
- ⑥ Mr. Arvind Mishra
- ⑦ Mr. Ashutosh Shukla
- ⑧ Mr. Gyanendra Kushwaha
- ⑨ Mr. Puneet Dwivedi
- ⑩ Mr. Sita Ram.

Agenda 1 - Minutes of the last meeting were read and approved in the meeting.

Agenda 2 - ATR pointwise was submitted to the satisfaction of all present in the meeting.

Agenda 3 - Details of expenses of Seminar held on 17-18 Feb. 2018 were submitted and it has been observed total expenditure is within the limit of Rs. 1 Lac fixed by IQAC. Expenses have been approved in the meeting.

Agenda 4 - IQAC expressed satisfaction

about organisation of Seminar held on 17-18 Feb, 2018. Cell unanimously passed to send the proposal for organising the next seminar for financial assistance by NAAC.

Agenda 5- For professional development Dr. Bhawna Sharma has attended refresher course for one month in Nainital and Orientation course was attended by Dr. Jay Kishore in Allahabad for one month. It was also resolved to encourage other Staff for professional courses as early as possible.

Agenda 6- It was informed that services of Mr. Jitendra Tiwari, B.Ed. faculty have been terminated on the ground of misconduct.

Agenda 7- It was also informed that this time University has changed examination centre and students of our College would be required to go for examination to near by College Paras.

Agenda 8- IQAC was of unanimous opinion that strength of NCC should be increased. New unit of airwing should be brought if possible. Publicity should be



made developing awareness about the benefit of Scouting and NSS also and both these units should be activated effectively.

This was also informed in the meeting that a camp of NCC was organised in Cantt area Kanpur from 12 Jan. to 21 Jan, 2018 under Lt. Vivek Trivedi.


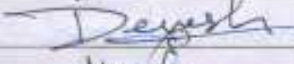
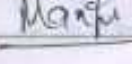




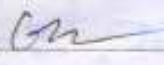
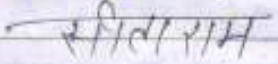
Meeting concluded with vote of thanks.



Dr. Bhawna Sharma  
(Chairperson)

Date of meeting 29-5-18.

A meeting of IQAC was held under the Chairmanship of Dr. Bhawna Sharma on 29-5-18 at 1:00 noon in Principal's office. Wherein the following members were present

1. Dr. Bhawna Sharma 
2. Dr. Devesh Dwivedi 
3. Dr. Manju Agnihotri 
4. Dr. Sandeep Tripathi 
5. Mr. Shiv Sharan 
6. Mr. Arvind Mishra 
7. Mr. Ashutosh Shukla 
8. Mr. Gyanendra Kushwaha 
9. Mr. Sita Ram. 

At the outset the chairman extended hearty welcome to all thereafter directed the Co-ordinator to conduct the proceedings as per Agenda.

Agenda 1 - The minutes of last meeting were read and confirmed.

Agenda 2 - It was informed by the Chairman that instead of traditional teaching method, stratigical method should be adapted targeting examination question papers.

Agenda 3 - It was informed that the system of marking in practicals was criticized and it was emphasized to introduce fair and transparent

system as suggested by the university.

Agenda 4- It was informed by the chairman that the leave rules as per institutional service conditions must be honoured and without any discrimination rules should be implemented.

Agenda 5 - It was informed that as present "NSS" incharge has not shown any interest to run the unit smoothly hence new incharge for "NSS" should be assigned for the responsibility with immediate effect. It was informed by the chairman that "NSS" should be strengthened.

Agenda 6 - It was informed that members of IQAC must be made aware about the purpose and importance of participating in IQAC meeting. Chairman informed that Institution must ensure effective implementation and documentation of Curriculum implementation.

Agenda 7- It was informed that in B.Ed department as 5 years of NAAC grading validation period is over hence preparations must be started for grading from "QCI" a new agency

in place of "NAAC".

Agenda 8 - The Chairman informed that all teachers must submit their Annual Plan, Unit Plan, to the Principal by 15 June 2018 and by this date Time table and Academic Calander also should be finalised.

Agenda 9 - It was informed that the attitude of teaching staff for not publishing any article in reputed Journals and for not attending recognise seminars was criticized. As per suggestion management should decide what steps should be taken to encourage the teachers for these things.

Agenda 10 - The Chairman informed that she was informed by the management that the teachers whose service contract is over and no affidavit for renewal has been received they should be once again reminded failing which notice of termination of contract should be issued after 15<sup>th</sup> June 2018.

Agenda 11 - It was proposed by the coordinator that the

"Research Lab" should also be converted in some other facility. It was discussed and approved.

Meeting concluded at 3:00 P.M. with vote of thanks by the chairman.



Dr. Bhauma Sharma  
(Chairperson)